

DEMAREST BOARD OF EDUCATION

COW and Regular MEETING MINUTES

County Road School – Media Center
June 19, 2018
6:30 P.M.

I. OPENING

- A. The meeting was called to order by President Holzberg at 6:30 pm.
- B. Roll Call: Alevrontas, Cantatore, Governale, Kirtane, Verna, Holzberg.
Absent: Woods
Also present: Mr. Fox, Superintendent; Mr. Perez, Business Administrator/ Board Secretary and Mark Wenczel, Attorney

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board determined it will enter into Executive Session for the following reasons:
 - 1. Student matter
 - 2. Contract matter
- B. It was moved by Cantatore, seconded by Alevrontas and approved by unanimous voice vote of those present to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

III. REOPEN PUBLIC MEETING

- A. It was moved by Cantatore, seconded by Alevrontas to reopen the Regular Meeting to the public at 7:00 P.M.
- B. Roll Call: Alevrontas, Cantatore, Governale, Kirtane, Verna, Holzberg.
Absent: Woods
- C. President Holzberg read the following announcement:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. PLEDGE OF ALLEGIANCE

President Holzberg led the flag salute.

V. APPROVAL OF MINUTES OF THE MEETINGS

It was moved by Verna, seconded by Governale and approved by unanimous voice vote of those present to approve:

- May 8, 2018 COW Meeting Minutes
- May 8, 2018 Executive Meeting Minutes
- May 15, 2018 Regular Meeting Minutes
- May 15, 2018 Executive Meeting Minutes

VI. CORRESPONDENCE

Board Secretary Perez reviewed this month's correspondence:

- Letter from Thomas and Amita Birch

VII. BOARD PRESIDENT'S REPORT

- Ms. Holzberg congratulated the students in attendance

VIII. SUPERINTENDENT'S REPORT

Superintendent Fox reported on the following:

- 8th grade dance
- Upcoming graduation ceremony
- Chalkboard
- Tremendous work done by students with the help of Mr. Murphy and Mr. Regan to publish the DMS press.

IX. OTHER REPORTS/PRESENTATIONS

Mr. Regan and Mr. Quillen presented Bergen Brain Buster students with certificates. The team placed first out of the 38 teams in Bergen County.

Mr. Polvere and Mr. Murphy presented the journalism students with certificates for their hard work on the DMS press.

Principal Mazzini reported on the following:

- First grade Incredible Kid day
- Steam tank competition
- KIDS4CARING reached out to Haiti
- Health fair
- Filed days at CRS and LLE

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- Mother's and Father's day celebrations
- End of year pre-school show
- Goals for 2018/2019:
 - Third grade STEM
 - Continuation of BSI data collection
 - Differentiation for higher academic students
 - Data collection to drive math instruction
- Upcoming moving up ceremony at LLE
- Last day of school

Principal Regan reported on the following:

- Sixth grade Fairview Lake trip
- Bergen Brain Busters are Bergen County champions
- Seventh grade trip to Philadelphia
- Eighth grade trip Washington D.C.
- Spring concerts
- Rocking recess
- Fifth grade career day
- Health fair
- Genius Hour fair
- Volleyball for Parkinson's Foundation
- Field day
- "A long walk to water"
- Garden club
- Fourth grade visitation
- Waldwick STEM competition – 3rd place
- Upcoming graduation

X. REVIEW OF AGENDA

There was no motion for public discussion being no one from the public was present.

XI. ACTIONS

A. Instruction – Staffing

1. It was moved by Governale, seconded by Alevrontas and approved by unanimous voice vote of those present to re-appoint Liz Galow as substitute nurse, at a rate of \$200.00 per day, for the 2018/2019 school year, as recommended by the Chief School Administrator.

2. It was moved by Governale, seconded by Alevrontas and approved by unanimous voice vote of those present to approve the following stipend positions for the 2018/2019 school year, as recommended by the Chief School Administrator:

STIPEND	TOTAL AMOUNT	NAME(S)	INDIVIDUAL AMOUNT
Brain Busters/VIA	2,053	B. DiMartini	2,053.00
Chorus	2,814	H. Urban	2,814.00
Community Outreach	4,106	D. Epiphaniou C. Reynolds	2,053.00 2,053.00
Communications Coordinator	2,053	T. Murphy T. Zimmerman	1,026.50 1,026.50

Eighth Grade Advisor	2,053	S. Calegari J. Werner	1,026.50 1,026.50
Lunchroom Coordinator	40,530	DMS S.Calegari DMS A. Lefer DMS J. Polvere LLE D. Stokes CRS D. Duby CRS L. Licameli	6,755.00 6,755.00 6,755.00 6,755.00 6,755.00 6,755.00
Student Council	2,350	D. Ruberto J. Schoepflin	1,175.00 1,175.00
Web Site Coordinator	2,814	V. Zimmerman	2,814.00
Yearbook	2,635	J. Verno	2,635.00
Teacher-in-Charge, CRS	6,832	G. Long	6,832.00
Teacher-in-Charge, LLE	6,832	L. Cohen	6,832.00
Boys Basketball	2,252	D. Stokes	2,252.00
Girls Basketball	2,252	C. Reynolds	2,252.00
Girls Volleyball	2,252	Shannon McBride	2,252.00
Boys / Girls Soccer	2,252	V. DeMaio	2,252.00
Boys /Girls Track	4,504	G. Torres D. Ruberto C. Reynolds	1,501.33 1,501.33 1,501.33

3. It was moved by Governale, seconded by Alevrontas and approved by unanimous voice vote of those present to approve the request of Kristen Fallon, pre-k teacher, for leave of absence from April 23, 2018 through June 12, 2018, unpaid leave of absence June 13, 2018 through June 22, 2018, (FMLA), as recommended by the Chief School Administrator.

4. It was moved by Governale, seconded by Alevrontas and approved by unanimous voice vote of those present to approve the payment of accumulated sick time for Mary Tierney for 145 days in the amount of \$4,325.00 as per Article VIII-5 of the DEA/Demarest Board of Education Agreement and as recommended by the Chief School Administrator.

5. It was moved by Governale, seconded by Alevrontas and approved by unanimous voice vote of those present to approve Patrick Ryan, (FMLA) replacement for C. Conti, 5th grade Social Studies teacher, at BA, Step 1, for the 2018/2019 school year, as recommended by the Chief School Administrator.

6. It was moved by Governale, seconded by Alevrontas and approved by unanimous voice vote of those present to approve Sara Lesnik, (FMLA) replacement for Dana delCorral, resource room at Luther Lee Emerson School, at BA, Step 1 (.675), for the 2018/2019 school year, as recommended by the Chief School Administrator.

7. It was moved by Governale, seconded by Alevrontas and approved by unanimous voice vote of those present to approve the provisional employment of Emily Yoon, resource room teacher at County Road School, at MA, Step 1 (.675), for the 2018/2019 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidates compliance with P.L. 1986 c. 116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

8. It was moved by Governale, seconded by Alevrontas and approved by unanimous voice vote of those present to approve guide movement as follows for the 2018/2019 school year, as recommended by the Chief School Administrator:

Employee	From	To
Paige Sydoruk	MA+32	MA+60
Laura Noel	MA	MA+16
Christine Reynolds	BA	BA+16

9. It was moved by Governale, seconded by Alevrontas and approved by unanimous voice vote of those present to approve Nicole Cerrone leave replacement for Kristen Fallon, pre-k teacher, teacher BA, step 1 effective June 14, 2018 through June 22, 2018, as recommended by the Chief School Administrator.

10. It was moved by Governale, seconded by Alevrontas and approved by unanimous voice vote of those present to approve an agreement with Northern Valley Regional High School-Region III (NVRHS) for summer nursing services. The nurse, Cynthia Paspalas, will be compensated at a rate of \$50.00 per hour not to exceed ninety hours and NVRHS will reimburse the Demarest BOE the full amount of compensation plus any associated taxes and/or costs, as recommended by the Chief School Administrator.

11. It was moved by Governale, seconded by Alevrontas and approved by unanimous voice vote of those present to approve the provisional employment of Stephanie Zuidervliet, resource room teacher at Demarest Middle School, at MA Step 1, for the 2018/2019 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidates compliance with P.L. 1986 c. 116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

B. Instruction – Pupils/Programs

1. It was moved by Alevrontas, seconded by Kirtane and approved by unanimous voice vote of those present to approve the existing curriculum guides for the 2018/2019 school year, as recommended by the Chief School Administrator:

English Language Arts
English as a Second Language
Library Media
Math
Music
Physical Education and Health
Science K-5
Science 6-8
Social Studies
Technology
Visual Arts
World Language

3. It was moved by Alevrontas, seconded by Kirtane and approved by unanimous voice vote of those present to approve the following District tuition rates for non-resident students for the 2018/2019 school year, as recommended by the Chief School Administrator:

Grade Level	Annual Tuition Rate
Pre-K/Kindergarten	\$22,002.00
1 st – 5 th	\$20,288.00
6 th – 8 th	\$20,973.00
Language Learning Disabled	\$24,190.00

4. It was moved by Alevrontas, seconded by Kirtane and approved by unanimous voice vote of those present to approve non-domiciled tuition agreement with the parents of student 9293162438 for their child to attend 7th grade at Demarest Middle School for the 2018/2019 school year at an annual rate of \$20,973.00, as recommended by the Chief School Administrator.

5. It was moved by Alevrontas, seconded by Kirtane and approved by unanimous voice vote of those present to approve a non-domiciled tuition agreement with the parents of student 1909277958 for their child to attend 7th grade at Demarest Middle School for the 2018/2019 school year at an annual rate of \$20,973.00, as recommended by the Chief School Administrator.

6. It was moved by Alevrontas, seconded by Kirtane and approved by unanimous voice vote of those present to approve a non-domiciled tuition agreement with the parents of student 6526294572 for their child to attend 8th grade at Demarest Middle School for the 2018/2019 school year at an annual rate of \$20,973.00, as recommended by the Chief School Administrator.

7. It was moved by Alevrontas, seconded by Kirtane and approved by unanimous voice vote of those present to approve non-domiciled tuition agreement with Norwood Board of Education for student 6494369847 to attend a full day Demarest Early Learners for the 2018/2019 school year at an annual rate of \$22,002.00, as recommended by the Chief School Administrator.

8. It was moved by Alevrontas, seconded by Kirtane and approved by unanimous voice vote of those present to to approve non-domiciled tuition agreement with Harrington Park Board of Education for student 7742175049 to attend the 4th grade LLD classroom in Luther Lee Emerson School for the 2018/2019 school year at an annual rate of \$24,190.00 plus the cost of related services, as recommended by the Chief School Administrator.

9. It was moved by Alevrontas, seconded by Kirtane and approved by unanimous voice vote of those present to approve non-domiciled tuition agreement with Harrington Park Board of Education for student 8287260873 to attend the pre-k classroom in County Road School for the 2018/2019 school year at an annual rate of \$22,002.00 plus the cost of related services, as recommended by the Chief School Administrator. Norwood Board of Education will furnish the required 1:1 aide.

10. It was moved by Alevrontas, seconded by Kirtane and approved by unanimous voice vote of those present to approve Speech, Occupational and Physical Therapy through Northern Valley Region III, at a rate of \$30.00 for a 30 minute small group session and \$60.00 for a 30 minute individual session and ABA Therapy at a rate of \$40.00 per hour, for the 2018/2019 school year, as recommended by the Chief School Administrator.

11. It was moved by Alevrontas, seconded by Kirtane and approved by unanimous voice vote of those present to approve contract with BCSS for Teacher of the Deaf Services to include a maximum of two sessions a week at a rate not to exceed \$7,260.00 inclusive of January 25, 2018-June 30, 2018, for student 1683624460, as recommended by the Chief School Administrator. (Modified from February 13, 2018.)

12. It was moved by Alevrontas, seconded by Kirtane and approved by unanimous voice vote of those present to approve the following out of district student placements and tuition, associated related services, transportation and cost of 1:1 aide as applicable, for the 2018/2019 school year, as recommended by the Chief School Administrator:

Student ID	School/Program	Tuition	1 to 1 Aide	Transportation	Term
9343502284	Valley Program	\$75,019.00	No	Yes	7/5-6/30

9713718190	TIP Program	\$46,227.00	No	Yes	7/5-6/30
5345952464	Harrington Park	\$36,023.00	Yes	Yes	9/1-6/30
3426341953	Harrington Park	\$36,023.00	No	Yes	9/1-6/30
3640489432	Valley Program	\$75,019.00	No	Yes	7/5-6/30
1798756709	TIP Program	\$46,227.00	No	No	7/5-6/30
7066702672	Valley Program	\$75,019.00	Yes	Yes	7/5-6/30
5246552114	The Craig School	\$51,700.00	No	No	9/1-6/30
234572744	Deron School	\$71,143.80	No	Yes	7/1-6/30
7389546212	Valley Program	\$75,019.00	Yes	Yes	7/5-6/30
8491500919	Valley Program	\$75,019.00	No	Yes	7/5-6/30
5019762465	Valley Program	\$75,019.00	Yes	No	7/5-6/30
3132083547	TIP Program	\$46,227.00	No	Yes	7/5-6/30
9505548156	Valley Program	\$75,019.00	No	No	7/5-6/30

13. It was moved by Alevrontas, seconded by Kirtane and approved by unanimous voice vote of those present to approve the following lunch price schedule for the 2018/2019 school year, as recommended by the Chief School Administrator:

Item	Cost
Lunch CRS and LLE	\$4.00
Lunch DMS	\$4.25
Adult lunch	\$4.75
Soup, fruit or vegetable	\$.75
Milk or juice	\$.75

14. It was moved by Alevrontas, seconded by Kirtane and approved by unanimous voice vote of those present to approve Nancy Mliczek, to provide home instruction for 7500508177 as of May 21, 2018 and continuing as needed, not to exceed 5 hours per week at \$33 per hour, as recommended by the Chief School Administrator.

15. It was moved by Alevrontas, seconded by Kirtane and approved by unanimous voice vote of those present to approve Joseph Polvere, to provide home instruction for student 2441083250, as of June 11, 2018, and continuing as needed, not to exceed 10 hours per week at a rate of \$33.00 per hour, as recommended by the Chief School Administrator.

C. Support Services – Staffing

1. It was moved by Cantatore, seconded by Kirtane and approved by unanimous voice vote of those present to acknowledge recognition of service for the following staff, as recommended by the Chief School Administrator:

Staff Member	Years of Service
Debbie Duby	25
Isabelle Cavalli	20
James Hayes	20
Denise Karrenberg	15
Cynthia Paspalas	15
Jennifer Rilli	15
Douglas Stokes	15
Sara Villa-Stokes	15

2. It was moved by Cantatore, seconded by Kirtane and approved by unanimous voice vote of those present to re-appoint Arlene Cabrera, Step 6, as a Teachers' Assistant at Luther Lee Emerson School

for the 2018/2019 school year (not to exceed 25 hours weekly), as recommended by the Chief School Administrator

3. It was moved by Cantatore, seconded by Kirtane and approved by unanimous voice vote of those present to approve a shared service agreement with the Northern Valley Regional High School (NVRHS) for Kelly Stevens, the Supervisor of Curriculum, Instruction and Assessment, at (.6) in Demarest and (.4) in NVRHS for the 2018/2019 school year, as recommended by the Chief School Administrator.

4. It was moved by Cantatore, seconded by Kirtane and approved by unanimous voice vote of those present to approve Patricia Hefter as the substitute teacher caller at the rate of \$5,000 for the 2018/2019 school year, as recommended by the Chief School Administrator.

5. It was moved by Cantatore, seconded by Kirtane and approved by unanimous voice vote of those present to approve Jonathon Regan as Anti-Bullying Coordinator at the rate of \$10,000 for the 2018/2019 school year, as recommended by the Chief School Administrator.

6. It was moved by Cantatore, seconded by Kirtane and approved by unanimous voice vote of those present to approve Jeanne Torre as the Realtime Student Data System Coordinator at the rate of \$4,000.00 for the 2018/2019 school year, as recommended by the Chief School Administrator.

7. It was moved by Cantatore, seconded by Kirtane and approved by unanimous voice vote of those present to re-appoint Marilyn Stankiewicz as the District Lunch Program Coordinator/Food Service Manager for the 2018/2019 school year at an hourly rate of \$33.60, not to exceed 29 hours per week, as recommended by the Chief School Administrator.

8. It was moved by Cantatore, seconded by Kirtane and approved by unanimous voice vote of those present to re-appoint the following substitute secretaries at a rate of \$16.56/hour for the 2018/2019 school year, as recommended by the Chief School Administrator:

MaryAnn Lucia
Myriam Goldfeld
Rosemary McCooe

9. It was moved by Cantatore, seconded by Kirtane and approved by unanimous voice vote of those present to re-appoint the following Lunch Aides according to the Aides Hourly Guide for the 2018/2019 school year, as recommended by the Chief School Administrator:

County Road School	Luther Lee Emerson School	Demarest Middle School
Marcy Azilides, step 5	Mary Ellen Portera, step 13	Michelle Andreasen, step 5
Patricia Hefter, step 3	Michelle Miller, step 3	Mary Jeanne Dresher, step 25
	Rose Peter, step 5	Joann Martin, step 19

10. It was moved by Cantatore, seconded by Kirtane and approved by unanimous voice vote of those present to re-appoint Noreen Cacciatore, as substitute lunch aide according to Step 1 of the Aides Hourly Guide for the 2018/2019 school year, as recommended by the Chief School Administrator.

11. It was moved by Cantatore, seconded by Kirtane and approved by unanimous voice vote of those present to re-appoint Arben Bresa, as substitute custodian for the 2018/2019 school year at an hourly rate of \$15.00, as recommended by the Chief School Administrator.

12. It was moved by Cantatore, seconded by Kirtane and approved by unanimous voice vote of those present to re-appoint Remy Coscarello, temporary summer custodian from June 25, 2018 – August 17, 2018 at an hourly rate of \$11.50, as recommended by the Chief School Administrator.

13. It was moved by Cantatore, seconded by Kirtane and approved by unanimous voice vote of those present to approve additional hours for staff members of the Child Study Team during the months of July and August not to exceed 15 days collectively, as recommended by the Chief School Administrator.

14. It was moved by Cantatore, seconded by Kirtane and approved by unanimous voice vote of those present to approve staff members of the Child Study Team to complete speech evaluations as needed during the months of July and August at \$450 per evaluation, as recommended by the Chief School Administrator.

15. It was moved by Cantatore, seconded by Kirtane and approved by unanimous voice vote of those present to approve technology teachers to update district computers during the summer months with Victoria Zimmerman not to exceed 50 hours and Denise Karrenberg not to exceed 15 hours at their per diem rate, as recommended by the Chief School Administrator.

16. It was moved by Cantatore, seconded by Kirtane and approved by unanimous voice vote of those present to approve Patricia Heffer, Clerical Aide at County Road School, not to exceed 12.5 hours per week, step 3, for the 2018/2019 school year, as recommended by the Chief School Administrator.

D. Support Services Board of Education

1. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the attendance of the following staff to attend the workshops as noted, with all hotels, meals and travel reimbursed at the statutory rates per NJ OMB Guidelines, as recommended by the Chief School Administrator.

Staff Name/Title	Event	Admission Cost
Alison Porto , Nancy Mliczek and Julie Worgul	NJIDA Conference Summerset, N.J. September 21	\$195.00 each

2. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve request for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Group/Event	Date(s)Time(s)	Location
Borough of Demarest/ General Election	November 6, 2018 5:00 A.M.-9:00 P.M.	County Road School Gym
Borough of Demarest/ Summer Concerts (in case of rain)	7/11, 7/18, 7/25, 8/1, 8/8, 8/15 5:00P.M. - 9:45P.M.	Luther Lee Emerson Gym

3. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following resolution:

BE IT RESOLVED

WHEREAS, the Executive County Superintendent of Schools has reviewed evidentiary documentation and the Board of Education resolution certifying the attainment of the Chief School Administrator's Merit Goals for the 2017/2018 school year pursuant to N.J.A.C. 6A:23A-3.1(10) and

WHEREAS, the Executive County Superintendent has authorized payment of the merit bonus as of May 31, 2018 to the Chief School Administrator,

NOW, THEREFORE BE IT RESOLVED, that the Board of Education authorizes payment of the 2017/2018 merit bonus to the Chief School Administrator.

4. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the District Statement of Assurance (SOA) Security Drill Report (as on file in the Superintendent's Office) for the 2017/2018 school year and submit it to the Bergen County Executive County Superintendent, as recommended by the Chief School Administrator.

5. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to authorize the submission of waiver N.J.A.C. 6A:32-4.1 allowing Frank Mazzini to serve as Principal for the County Road and Luther Lee Emerson Schools for the 2018/2019 school year, as recommended by the Chief School Administrator.

6. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the District Travel Mileage Reimbursement at the NJ Statutory Level, currently \$0.31, for the 2018/2019 school year, as recommended by the Chief School Administrator.

7. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve facsimile signatures for all school district warrants for the following, for the 2018/2018 school year, as recommended by the Chief School Administrator:

President or Vice President
Board Secretary
Treasurer of School Monies

8. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the Treasurer of School Monies facsimile signature be designated to for all payroll checks, for the 2018/2019 school year, as recommended by the Chief School Administrator.

9. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to authorize the Board Secretary/School Business Administrator pay bills between Board Meetings, for the 2018/2019 school year, as recommended by the Chief School Administrator.

10. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to authorize the Board Secretary/School Business Administrator to transfer funds between Board Meetings, for the 2018/2019 school year, as recommended by the Chief School Administrator.

11. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following resolution:

BE IT RESOLVED

WHEREAS, Thomas J. Perez possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.S.A. 5:34-5 et seq., and

WHEREAS, 18A:18A-2 provides that a "Purchasing Agent" for a school district means the Secretary, Business Administrator or the Business Manager of the Board of Education duly assigned the authority, responsibility and accountability for the purchasing activity of the Board of Education, and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the Purchasing Agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$40,000), may be awarded by the Purchasing Agent without advertising for bids when so authorized by board resolution, and

WHEREAS, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution,

NOW THEREFORE, BE IT RESOLVED, that the Demarest Board of Education pursuant to the statutes cited above hereby appoints the Board Secretary/Business Administrator as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Demarest Board of Education,

AND BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator is hereby authorized to award contracts on behalf of the Demarest Board of Education that are in the aggregate less than 15% of the bid threshold (currently \$6,000) without soliciting competitive quotations,

AND BE IT FURTHER RESOLVED, that Thomas J. Perez is hereby authorized to seek competitive quotations, when applicable and practicable before awarding contracts, when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,000) but less than the bid threshold of \$40,000 as recommended by the Chief School Administrator.

12. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following resolution: to establish petty cash funds for the 2018/2019 school year in accordance with NJSA: 18A:10-5 as follows, as recommended by the Chief School Administrator.

County Road School-Principal	\$ 200.00
Luther Lee Emerson School-Principal	200.00
Demarest Middle School-Principal	200.00
Business Administrator's Office	200.00
Superintendent's Office	<u>200.00</u>
Total	\$ 1,000.00

13. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the adoption of the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the district's recordkeeping, for the 2018/2019 school year, as recommended by the Chief School Administrator.

14. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to appoint the Board Secretary/School Business Administrator as the Custodian of Records for the 2018/2019 school year, as recommended by the Chief School Administrator.

15. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve Philip Nisonoff as Treasurer of School Monies for the 2018/2019 school year, as recommended by the Chief School Administrator.

16. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to appoint Karleen McDermott, RN as Substance Awareness Coordinator for the 2018/2019 school year, as recommended by the Chief School Administrator.

17. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to appoint Frank Mazzini, as Affirmative Action Officer for the 2018/2019 school year, as recommended by the Chief School Administrator.

18. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to appoint Resat Cazimoski, Buildings and Grounds Coordinator as Indoor Air Quality Designee, for the 2018/2019 school year, as recommended by the Chief School Administrator.

19. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to appoint Resat Cazimoski, Buildings and Grounds Coordinator as Integrated Pest Management Coordinator/IPM Designee, for the 2018/2019 school year, as recommended by the Chief School Administrator.

20. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to appoint Sherri Rinckoff and Danielle DuBois Spence, Guidance Counselors, as 504 Committee Coordinators for the 2018/2019 school year, as recommended by the Chief School Administrator.

21. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to appoint Sherri Rinckhoff as McKinney – Vento Homeless Education Liaison for the 2018/2019 school year, as recommended by the Chief School Administrator.

22. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to appoint Resat Cazimoski, as Chemical Hygiene Officer for the 2018/2019 school year, as recommended by the Chief School Administrator.

23. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to appoint Danielle Dubois Spence K-4 Anti-Bullying Specialist and Sherri Rinckhoff, Gr 5-8 Anti-Bullying Specialist for the 2018/2019 school year, as recommended by the Chief School Administrator.

24. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve Sherri Rinckhoff as District Educational Stability Liaison for the 2018/2019 school year, as recommended by the Chief School Administrator.

25. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve Dr. Terzini-Hollar as ESSA Coordinator for the 2018/2019 school year, as recommended by the Chief School Administrator.

26. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve Demarest School District's related service fees as follows, for the 2018/2019 school year, as recommended by the Chief School Administrator:

Service	Fee
30 minute individual	\$60.00
30 minute small group	\$30.00
3:1 consult	\$30.00

27. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve rates for Pre-K before and after-care for the 2018/2019 school year, as recommended by the Chief School Administrator:

Time(s)	Fee(s)
7:45 – 8:15	\$20.00/ month
2:30 – 4:00	\$60.00/ month
7:45 – 8:15 and 2:30 – 4:00	\$80.00/ month

28. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve participation in Region III bussing, for the 2018/2019 school year, as recommended by the Chief School Administrator.

29. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the substitute teacher rate and the substitute aide rate for the 2018/2019 school year at \$90.00 per diem, as recommended by the Chief School Administrator.

30. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve Valley Medical Group to provide alcohol and drug testing services for the 2018/2019 school year, as recommended by the Chief School Administrator.

31. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve Frank Mazzini as District School Safety Specialist for the 2018/2019 school year, as recommended by the Chief School Administrator.

32. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following vendors for Psychiatric Evaluations for the 2018/2019 school year, as recommended by the Chief School Administrator:

Dr, Leslie Nagy	1029 Teaneck Road	Teaneck, NJ 07666	201-833-2025
Dr. Charles Wuhl	163 Engle Street	Englewood, NJ 07631	201-569-2228
Dr. Mark Faber	594 Valley Road	Montclair, NJ 07043	973-746-6711
West Bergen Mental Health Care Center for Children and Youth (Only MD) Access Center for emergency clearance	One Cherry Lane	Ramsey, NJ 07446	201-967-4000
Bergen Regional Medical Center (emergency)	230 E Ridgewood Ave	Paramus, NJ 07652	201-967-4000
The Kahane Center	401a S Van Brunt Street	Englewood, NJ 07631	201-894-9011
Nancy Kaplan Tancer	1 Dewolf Rd	Old Tappan	201-767-9399

33. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to appoint Debra Ginetto of Burton Agency as Insurance Broker of Record for the 2018/2019 school year, as recommended by the Chief School Administrator.

34. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following firms to offer tax shelter annuity programs to district employees, for the 2018/2019 school year, as recommended by the Chief School Administrator.

AXA Equitable
 Security Benefit/ABMM Financial
 The Faller Company/Great West/Lincoln Investments

Supplemental Annuity Collective Trust (NJSACT)

35. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to appoint Environmental Remediation & Management Inc. to act as our Designated Person for Asbestos, Hazard Emergency Response Act and Right to Know, for the 2018/2019 school year, as recommended by the Chief School Administrator.

36. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve collection and maintenance of Student Records according to 6A:32-7.3., for the 2018/2019 school year, as recommended by the Chief School Administrator.

37. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to accept and authorize the submission of the 2018/2019 IDEA Basic and IDEA Preschool Grants, as recommended by the Chief School Administrator.

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
20-251-100-562-0-0000-36	Tuition - IDEA Basic	\$151,118
20-252-100-562-0-0000-36	Tuition – IDEA Preschool	<u>10,563</u>
	TOTAL APPROPRIATION	\$161,681
20-4421-000	IDEA Basic	\$151,118
20-4423-000	IDEA Preschool	<u>10,563</u>
	TOTAL REVENUE	\$161,681

38. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the alternate method of compliance in accordance with N.J.A.C 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside classrooms in lieu of individual toilet rooms in each Pre-K and Kindergarten classrooms A, B, C, E, F and H, at County Road School for the 2018/2019 school year, as recommended by the Chief School Administrator.

39. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following submission of documentation to the New Jersey Department of Education for the dual use of the Room I at County Road School for Reading and Resource for the 2018/2019 school year, as recommended by the Chief School Administrator.

40. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following submission of documentation to the New Jersey Department of Education for the dual use of the Room 1/Tech Lab at County Road School for OT and ESL for the 2018/2019 school year, as recommended by the Chief School Administrator.

41. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following submission of documentation to the New Jersey Department of Education for the dual use of the media center at Luther Lee Emerson School for the basic skills and ESL instruction for the 2018/2019 school year, as recommended by the Chief School Administrator.

42. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following resolution:

BE IT RESOLVED
APPROVAL OF LEGAL DEPOSITORIES – BANK FOR DEPOSITS/WITHDRAWALS
BE IT RESOLVED that the Demarest Board of Education authorizes the Business Administrator to invest school district funds within statutory limitations.

BE IT FURTHER RESOLVED that the Demarest Board of Education designates Capital One Bank as the bank for deposits and withdrawals for the General Account, Payroll Account, Payroll Agency Account, Student Activities Account, Lunch Account, FSA Account and Athletic Account; First Hope Bank for escrow account from July 1st, 2018 through June 30th, 2019.

BE IT FURTHER RESOLVED that the Demarest Board of Education approves the authorized signatures on the above accounts of designated administrators, as recommended by the Chief School Administrator.

43. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following resolution:

BE IT RESOLVED

WHEREAS, there exists a need for bond counsel services for 2018/2019 and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

a) That Wilentz, Goldman & Spitzer, P.A., be retained as bond counsel advisors for the 2018/2019 school year.

b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law, as recommended by the Chief School Administrator.

44. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following resolution:

BE IT RESOLVED

WHEREAS, there exists a need for special counsel for special education matters for 2018/2019 and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

a) That Fogarty & Hara, Counselors at Law, be retained as Special Legal Counsel for Special Education matters for the 2018/2019 school year at a fee not to exceed \$175.00 per hour.

b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law, as recommended by the Chief School Administrator.

45. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following resolution:

BE IT RESOLVED

WHEREAS, there exists a need for legal services for 2018/2019 and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

a) That Cleary Giacobbe Alfieri Jacobs, LLC, be retained as legal counsel for the 2018/2019 school year at a fee not to exceed \$140.00 per hour.

b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law, as recommended by the Chief School Administrator.

46. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following resolution:

BE IT RESOLVED

WHEREAS, there exists a need for architectural services for 2018/2019

and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of

Demarest as follows:

a) That El Associates be retained as architectural management advisors for the 2018/2019 school year.

b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to provide architectural management services, as recommended by the Chief School Administrator.

47. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following resolution:

BE IT RESOLVED

WHEREAS, there exists a need for professional medical services for 2018/2019

and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of

Demarest as follows:

a) That Michelle DeAntonio, M.D., be retained as the School Physician/Medical Inspector for the 2018/2019 school year at a cost of \$5,000.00.

b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is performed by an individual authorized to practice medicine, as recommended by the Chief School Administrator.

48. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following resolution:

BE IT RESOLVED

WHEREAS, there exists a need for an audit of the accounts of the school district pursuant to Title 18A:23-8;

and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of

Demarest as follows:

a) That Nisivoccia & Company, LLP, be retained as School Auditor for the 2018/2019 school year to include preparation of the 2018/2019 audit at a fee not to exceed \$13,000.00, and

b) This appointment is made without competitive bidding as a Professional Service under the provisions of the Public School Contract Law because the service is to be performed by a firm authorized by law to practice auditing, as recommended by the Chief School Administrator.

49. Move to approve lease purchase agreement with Apple Financial Services to acquire various technology upgrades and supplies subject to the terms and conditions under the bid awarded by ESCNJ contract #MRESC15/16-69. Terms are a 4 year payout in the amount of \$33,282.50 per

annum with a \$1.00 payout and the end of the term, as recommended by the Chief School Administrator.

50. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to authorize the use of state contracts pursuant to N.J.S.A 18A:18A-10, for the procurement of goods and services for the district by the purchasing agent for the duration of the contracts with the referenced state contract vendors and shall be from July 1, 2018 through June 30, 2019, as recommended by the Chief School Administrator.

Atlantic Tomorrow
Apple Inc.
RFS Commercial
Verizon Wireless
Staples
Tyco Integrated Security

51. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve Cooperative Agreements with Educational Data Services Inc., BCSSSD, ESCNJ (MRESC), NJPA, Hunterdon, Keystone Purchasing Network and PEPPM for services or any other Cooperative Purchasing Agreements, for the 2018/2019 school year, as recommended by the Chief School Administrator.

52. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following:
Pursuant to PL 2015, Chapter 47 the Demarest Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the board of education. These contracts, as attached, are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR, Part 200.317 et. Seq for the 2018/2019 school year, as recommended by the Chief School Administrator.

53. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the award of furniture acquisitions for the 2018/2019 school year to Hertz Furniture in the amount of \$29,759.00 and is awarded under Ed Data cooperative contract NJ 8576, as recommended by the Chief School Administrator.

54. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the award of furniture acquisitions for the 2018/2019 school year to Hertz Furniture in the amount of \$1,111.86 and is awarded under Ed Data cooperative contract NJ 6848, as recommended by the Chief School Administrator.

55. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the award of furniture acquisitions for the 2018/2019 school year to Hertz Furniture in the amount of \$11,986.98 and is awarded under ESCNJ cooperative contract NJ 17/18-16, as recommended by the Chief School Administrator.

56. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the award of furniture acquisitions for the 2018/2019 school year to Hertz Furniture in the amount of \$1,087.86 and is awarded under KPN cooperative contract 201501-04, as recommended by the Chief School Administrator.

57. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the joint consortium agreement with Northern Valley School Districts for mental health assessments with the West Bergen Mental Healthcare for the 2018/2019 school year, as recommended by the Chief School Administrator.

58. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve annual service agreement with Asbury Park Board of Education ITC Accounting, Payroll and Personnel program for the 2018/2019 school year at a rate of \$18,830.00 plus additional services and fees , as recommended by the Chief School Administrator.

59. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve annual maintenance contract with Eastern Data Com for Shore Tel telephone equipment for the 2018/2019 school year at a rate of \$8,864.00, as recommended by the Chief School Administrator.

60. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve annual service agreement with Ed Data for bidding services for the 2018/2019 school year at a rate of \$2,740.00, as recommended by the Chief School Administrator.

61. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve an annual agreement with Real Time Information Technology, Inc. for a student information system for the 2018/2019 school year at a cost of \$15,440.75, as recommended by the Chief School Administrator.

62. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the second renewal of the contract with Pennetta Industrial Automation LLC to perform six 8 hour inspections of the pneumatic equipment controls at a cost of \$4,800.00. Additional services will be billed at \$110.00 per hour and parts will be charged 20% above cost for the 2018/2019 school year, as recommended by the Chief School Administrator.

63. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve participation in the New Jersey State School Employees Health Benefits Program to provide health benefits for school district employees for the 2018/2019 school year at the established rates, as recommended by the Chief School Administrator.

64. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the donation of toys for the pre-school program from the Rome family, as recommended by the Chief School Administrator.

65. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve acceptance of the following Fiscal Year 2019 ESEA Consolidated Formula Subgrant Allocations; Title IIA, Title III, Title III Immigrant and Title IV in the total amount of \$25,333.00, as recommended by the Chief School Administrator:

	Title IIA	Title III	Title III Immigrant	Title IV
Demarest	\$ 5,707	\$ 1,904	\$2,454	\$ 5,346
Holy Angels	\$ 4,969	\$ 0	\$ 299	\$ 4,654
Total	\$10,676	\$ 1,904	\$2,753	\$10,000

66. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve participation in the Northern Valley Regional Title IIA, Title III, Title III Immigrant and

Title IV Consortiums for the 2019 ESEA Fiscal Year grant, as recommended by the Chief School Administrator.

67. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve that the Demarest Board of Education resolves to refuse the ESEA Title I Part A funds allocated for the 2019 ESEA Fiscal Year grant, as recommended by the Chief School Administrator.

68. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to revise the 2018/2019 budgeted ESEA revenues as follows, as recommended by the Chief School Administrator:

Title III	20-4491-240	\$1,904
Title III Immigrant	20-4492-242	\$2,454
Title IV	20-4471-281	\$5,346

69. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to revise the 2018/2019 appropriations as follows, as recommended by the Chief School Administrator:

Title III	20-241-100-610	\$1,866
	20-241-200-500	\$ 38
Total		\$1,904
Title III Immigrant	20-242-100-610	\$2,405
	20-242-200-500	\$ 49
Total		\$2,454
Title IV	20-281-100-610	\$5,239
	20-281-200-500	\$ 107
Total		\$5,346

70. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to void the following outstanding checks and/or payments and incorporate the un-cleared debits as miscellaneous revenue in the 2018/2019 school year, as recommended by the Chief School Administrator:

Check #	Amount
15147	\$ 4.80
15255	\$ 3.30
15523	\$500.00
15589	\$145.00
16487	\$ 4.60
16949	\$ 53.34
17183	\$ 99.00
17319	\$300.00
17358	\$313.82

71. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to accept a grant award from Bergen County Utilities Authority in the amount of \$1000.00 for the purchase of reusable bags and thermos' at Luther Lee Emerson, as recommended by the Chief School Administrator.

72. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to accept a grant award from Bergen County Utilities Authority in the amount of \$973.86 for a

recycling program and teaching materials at County Road School, as recommended by the Chief School Administrator.

73. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the installation of a rain garden in the Demarest Middle School courtyard, with work to be completed by Rutgers New Jersey Agricultural Experiment Station in concert with the Demarest Environmental Commission, as recommended by the Chief School Administrator.

74. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve Statement of Assurance (SOA) for paraprofessional staff for the 2017/2018 school year, as recommended by the Chief School Administrator.

75. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve award of contract to Murray Paving and Concrete to construct a dividing wall to split the current music room into two rooms at Demarest Middle School in the amount of \$28,439.33 pending final project approval by the NJDOE. This contract is awarded under ESCNJ 16/17-54GC2, as recommended by the Chief School Administrator.

76. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the contracted services of Michele McMahon, LDTTC, at the hourly rate of \$75.00 per hour for the 2018/2019 school year, as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. It was moved by Verna, seconded by Cantatore and approved by unanimous voice vote of those present to confirm the May 31, 2018 payroll in the amount of \$418,508.20.

2. It was moved by Verna, seconded by Cantatore and approved by unanimous voice vote of those present to confirm June 15, 2018 payroll in the amount of \$475,733.64.

3. It was moved by Verna, seconded by Cantatore and approved by unanimous voice vote of those present to approve the May 2018 in office checks in the amount of \$307,923.63 and June 19, 2018 budget checks in the amount of \$113,217.13 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$420,947.20
20 Special Revenue Fund	<u>\$ 193.56</u>
Total Bills:	\$421,140.76

4. It was moved by Verna, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of May 31, 2018, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. It was moved by Verna, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of May 31, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. It was moved by Verna, seconded by Cantatore and approved by unanimous voice vote of those present to acknowledge receipt of the April,2018 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

7. It was moved by Verna, seconded by Cantatore and approved by unanimous voice vote of those present to confirm the following budget transfer for May 2018:

To:	Account	Amount
11-000-222-101	Educational Media Salaries	\$ 3,500
11-000-240-103	School Admin Salaries Principals	1,500
11-000-252-600	Admin Info Tech Supplies & Materials	4,090
11-000-261-420	Req. Maint Cleaning, Repair & Maint	5,000
11-000-261-800	Req. Maint Other Objects	1,640
11-213-100-101	Spec Ed Resource Room Salaries Teachers	1,150
12-000-262-730	Capital Outlay Custodial Services	<u>10,670</u>
		\$ 27,550

From:	Account	Amount
11-000-213-100	Health Services Salaries	\$ 3,500
11-000-240-600	School Admin Supplies & Materials	2,770
11-000-251-600	Central Services Supplies & Materials	2,500
11-000-252-340	Admin Info Tech Purch Tech Services	320
11-000-262-520	Custodial Services Insurance	6,640
11-213-100-106	Spec Ed Resource Room Other Salaries Instruction	1,150
12-000-266-730	Capital Outlay Non-Instr Equipment	2,610
12-110-100-730	Capital Outlay Instr Equipment Grade K	60
12-120-100-730	Capital Outlay Instr Equipment Grade 1-5	<u>8,000</u>
		\$ 27,550

8. It was moved by Verna, seconded by Cantatore and approved by unanimous voice vote of those present to approve transfer of current year surplus to reserve as follows:

WHEREAS, NJSA 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the resolution, and

WHEREAS, the Demarest Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a capital reserve account at year end, and

WHEREAS, the Demarest Board of Education has determined that (an amount not to exceed) \$500,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Demarest Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, as recommended by the Chief School Administrator.

F. Other

1. It was moved by Governale, seconded by Kirtane and approved by unanimous voice vote of those present to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, July 17, 2018, if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XII. COMMITTEE REPORTS

Ammu Kirtane gave a report from the Curriculum Committee.

XIII. NEW BUSINESS

Christen Governale stated that the PTO is looking to get more involved with the DMS Musical. They are exploring greater involvement from parents and staff.

XIV. PUBLIC DISCUSSION

There was no motion for public discussion being no one from the public was present.

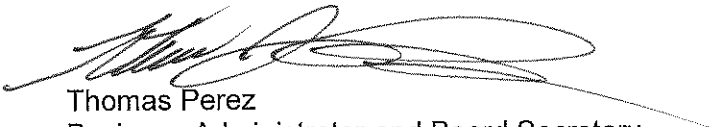
XV. EXECUTIVE SESSION

There was no motion to enter the Executive Session.

XVII. ADJOURNMENT

A. It was moved by Governale, seconded by Verna and approved by unanimous voice vote to adjourn the meeting at 8:27 P.M.

Sincerely,



Thomas Perez
Business Administrator and Board Secretary